

# **WILLIAMSBURG BOARD OF ZONING APPEALS MINUTES**

April 6, 2004

The regular meeting of the Williamsburg Board of Zoning Appeals was held on Tuesday, April 6, 2004 at 3:00 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

## **ATTENDANCE**

Present were Board members Carr, Kafes, Knudson, and Chohany. Board member White was absent. Staff members present were Planning Director Nester, Zoning Administrator Murphy and Secretary Scott.

## **CALL TO ORDER**

Chairman Knudson called the meeting to order.

## **PUBLIC HEARINGS**

There were no public hearings this month.

## **NEW BUSINESS**

Chairman Knudson introduced Planning Director, Reed Nester, who gave an update on the Comprehensive Plan review. Mr. Nester noted that there are two public forums scheduled during which time conversation will be encouraged to gather comments and concerns regarding the Plan. The forums are scheduled for May 6 at 6:30 p.m. and May 26 at 2:00 p.m. Both forums will be held at the Community Building at 401 North Boundary Street.

## **OLD BUSINESS**

### Minutes

Copies of minutes of the March 2, 2004 meeting, revised by Mr. Kafes, were distributed to Board members. After review, Mr. Carr moved that the revised minutes be approved. Mr. Chohany seconded the motion which carried by roll call vote of 4-0.

Recorded vote on the motion:

Aye: Kafes, Carr, Knudson, Chohany  
No: None  
Absent: White

Update on Thorpe Court Cases – Matoaka Court

Mrs. Murphy reported that both cases won on appeal, but Attorney Franck filed on the variance for a rehearing on lot 2 & 3 as being unusable.

Sample Resolutions

Joe Phillips, City Attorney, has suggested that Board members note more specific reasons when giving a motion. Sample resolutions from York County were distributed to Board members for review, and will be discussed at the next BZA meeting. Mr. Phillips also suggested that attendance at site visits prior to BZA meetings be noted in the minutes.

Change Time of Meetings

Mrs. Knudson suggested that BZA meetings be changed to begin at 4:00 instead of 3:00. Mrs. Murphy noted that the Bylaws would need to be amended if Board members choose to make this change. Further discussion regarding this issue will continue at the next meeting.

There being no further business the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Judith N. Knudson, Chairman  
Board of Zoning Appeals